



## ABBYY Software Solutions for Legal

### Increase Productivity with OCR and PDF Software

Law firms and in-house legal departments deal with thousands of documents every single day: case archives, pleadings, contracts, client records or patent documentation. To quickly retrieve and conveniently work with these documents, or find crucial information contained in them, is key to improving attorney efficiency and firm profitability.

However, paper-based and scanned documents or “image-only” PDFs are neither searchable nor editable. Technologies for document conversion and optical character recognition (OCR) is needed to “unlock” information in them. ABBYY software solutions enable attorneys and paralegals to transform paper scans and PDFs into usable, searchable data that is easy to retrieve. Advanced but still intuitive functionality for working with documents help legal practices to save valuable time in preparing documents for court or eDiscovery and reduce the amount of non-billable hours of retyping and reformatting.

### Usage Scenarios and Benefits

#### Eliminate Retyping

ABBYY products reduce manual work and make employees more efficient. When preparing applications or documents for court, they can convert scans, images and PDFs into editable (Microsoft® Office) documents or extract snippets of text directly for reuse instead of time-consuming and error-prone retyping and reformatting.

#### Work with PDFs & Collaborate

All relevant functionalities for working with PDF documents are only one click away: create or merge PDF documents, edit PDFs, comment and annotate in collaboration with colleagues, for example by adding bookmarks, notes and by assigning approval status to comments and whole documents.

#### Simplify Daily Work with Documents

The simple and intuitive user interface of ABBYY products gives easy access to the functionality employees need for their daily work. The software guides users step by step through the conversion process. Automatic pre-processing technologies help to achieve better conversion results and higher accuracy with even less manual work.

#### Mitigate Risk

ABBYY products make sharing documents safer. Redaction removes sensitive information from all layers of the document, even from multiple instances simultaneously with auto search and redact. Password protection tools help employees manage different levels of access rights and digital signatures ensure the integrity of documents. A bates stamping tool provides easier identification of documents through auto-increment numbering of valuable documents.

#### Prepare for eDiscovery & Archiving

By converting scanned paper documents and “image-only” PDFs into searchable and easy to retrieve digital documents, law firm professionals can instantly access and quickly find relevant information related to a specific client, matter, or project.

#### Automate Document Conversion

Sophisticated tools for semi-automated conversion of medium to high document volumes bring greater flexibility to batch OCR processing. Documents placed in “watched” folders are converted automatically, using pre-defined settings – either directly at entry or scheduled for a specific time.

### WHAT OTHERS SAY ABOUT ABBYY

We are always looking for better and more efficient ways to improve our business processes. ABBYY FineReader helps us efficiently work with the numerous documents we deal with, such as contracts, letters and client files.

*Document Production Manager, Clifford Chance*

Thanks to ABBYY PDF Transformer+ we are now able to save significant amounts of time when working with PDFs and are able to retrieve documents from Microsoft SharePoint quickly and conveniently on any occasion.

*Stefan Ziemer, CMS Hasche Sigle*

ABBYY FineReader has enabled our department to achieve greater efficiencies in our day to day work, and helps us to better support our internal clients and their suppliers. We have been impressed with the accuracy and reliability of this forward thinking product.

*IT Manager, Eversheds*

### ABBYY Customers



Freshfields Bruckhaus Deringer



Stibbe

MOORE BLATCH  
solicitors

NORTON ROSE

CLIFFORD  
CHANCE

## ABBYY Software Solutions



### ABBYY Products and Licensing

#### ABBYY FineReader Corporate

Highly intelligent text recognition (OCR) software for every-day, ad-hoc digitisation and document conversion. It provides simple yet powerful tools for streamlining document processing in business environments. With the integrated Hot Folder tool for semi-automated processing of medium to high document volumes, the software will work even after business hours.

#### ABBYY FineReader Pro for Mac

Powerful, professional OCR solution that turns scans, PDFs and digital photos into editable formats and searchable PDFs. With unmatched OCR accuracy and outstanding recognition and conversion capabilities, FineReader for Mac eliminates retyping and reformatting. Support for Mac Automator actions and AppleScript commands give the ability to further enhance productivity when working with documents by creating automated document conversion tasks and workflows.

#### ABBYY PDF Transformer

Essential PDF solution, offering the key functionality for daily work with PDF documents to business professionals in any organisation or industry. ABBYY PDF Transformer provides handy tools for commenting, editing, PDF creation, PDF protection and one-click conversion of PDFs into searchable, editable files. Intuitive interface and effective collaboration tools help increase day-to-day business efficiency.

#### WHY ABBYY?

##### Trusted Partner

ABBYY software solutions are used and licensed by some of the largest international enterprises and governmental organisations, as well as SMBs and individuals.

##### Recognised Experience

ABBYY operates in more than 130 countries. In the last 25 years ABBYY products have received more than 200 awards from leading IT publications and industry groups.

##### Leading Language

Support ABBYY's text recognition products support up to 190 recognition languages.

##### Market Leading OCR

ABBYY develops award-winning text recognition technology and cleverly implements it in productivity tools for business professionals.

### ABBYY Corporate plus Licence Programme

ABBYY offers flexible volume licensing models at attractive discounts with easy and cost effective installation across organisations. Upgrade assurance options give additionally investment protection and the convenience of an always up-to-date software.

**Volume Licences per Seat** – ideal for mid-sized to large legal organisations with decentralised or LAN-networks. Support roll-out installation with single licence key.

**Volume Licences Concurrent\*** – ideal for small- to mid-sized law firms, practices or legal departments of larger enterprises, working within a LAN as well as for installation on terminal servers. Can be installed on an unlimited number of workstations, but the number of simultaneous users is limited.

**Volume Licences Terminal Server\*\*** – ideal for organisations of any size using terminal server to provide remote access to applications for multiple users.



\* Available for ABBYY FineReader Corporate only.

\*\* Available for ABBYY PDF Transformer only. For installing ABBYY FineReader Corporate on Terminal Server, Volume Licences Concurrent is required.



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